



2020-21
Scouting
Chairman's Guide



2020-21

Thank you for accepting the responsibility as the Scout of the Year Program Chairman for 2020-21.

You are expected to perform your duties to the best of your ability and to become familiar with the requirements of the Scout of the Year Program. This Chairman's Guide will provide you some of the necessary guidelines in performing your duties. There may be additional references you may need to review either on the Department or National websites and/or other documentation that may be issued during the ensuing year.

It is important that you learn as much as you can about your position and ask questions if you are not sure of what you will be required to do. I and my staff are available to assist you in this endeavor to ensure you are successful in your efforts.

Some of our earliest ties in the community involve youth groups and perhaps none are stronger or more lasting than the relationship between the VFW and America's Scouting organizations. The Scout of the Year Program provides members of the Boy Scouts and Girl Scouts, as well as Venturing Crew or Sea Scouts who display standout citizenship, patriotism and love of country with the opportunity to be rewarded with college scholarships of up to \$5,000.

Please endeavor to advertise the Scout of the Year Program to our Districts, Councils and Posts ensuring they fully understand the application and deadline requirements of the Scouting Program.

The Department of New York publishes its on-line newspaper, *The Overseas Veteran* quarterly and it is highly recommended that a short article explaining the merits of the Scouting Program be prepared and submitted to the newspaper editor when the call goes out for articles.

Scouting applications must be expeditiously reviewed when received from our posts, ranked, and a final nomination package completed and submitted to National Headquarters no later than May 1, 2019. Deadlines are important and I expect you to meet them.

Additionally, as part of your responsibilities as Chairman, you will be expected to prepare a short written report of your activities to be submitted two weeks prior to the Spring and Fall Department Conferences and State Convention. If called upon to make an oral report, you will be invited by letter and will receive a per diem voucher to cover some of your hotel and travel expenses.

The State Commander is confident of your ability to manage the Scouting Program and am sure you will be extremely successful in your endeavors.

Thank you for stepping up and accepting this challenging position.

Please Note:

The 2019-20 Scout of the Year application is attached to this Chairman's Guide as the 20-21 application has NOT been put on the National website as of this issuance. You will need to download the 2020-21 Scout of the Year application when it is posted.



VETERANS OF FOREIGN WARS OF THE UNITED STATES

www.vfw.org | info@vfw.org

Scout of the Year

WHO CAN ENTER

Scouts who are registered, active members of a Boy or Girl Scout Troop, Venturing Crew, or a Sea Scout Ship who have received the Eagle Scout Award, Girl Scout Gold Award, Venture Summit Award or Sea Scout Quartermaster Award.

Scouts must be 15 years of age and have demonstrated practical citizenship in school, scouting and the community.

Scouts must be enrolled in high school at the time of selection.

Note: All applicants still in high school who reach their 18th birthday during the nomination year remain eligible if otherwise qualified.

HOW TO ENTER

Scouts should download and submit a completed VFW Scouting Scholarship form, resume of high school activities, scouting record, community service record and letters of recommendation to a local VFW Post no later than March 1. Locate your local Post [here](#).

Note: A Scout can enter through ONE VFW Post only.

HOW IT WORKS

Local VFW Posts submit their winning candidates with full entry criteria to their respective VFW Department (state) by April 1. Ensure that if a District judging is taking place that entries are forwarded to the District first and that enough time is allotted to ensure that the Department still receives the entry by April 1. From there, the Department selects a winner and forwards the entry to the VFW National Headquarters by May 1 for national-level judging.

NO ONE DOES MORE FOR VETERANS.

National Headquarters | 406 W. 34th Street | Kansas City, MO 64111 | 1.816.756.3390 | Fax: 816.968.1157
Washington D.C. Office | VFW Memorial Bldg. | 200 Maryland Ave. N.E. | Washington, D.C. 20002 | 1.202.543.2239 | Fax: 202.543.6719

SCOUT OF THE YEAR Program



WHAT IS THE SCOUT OF THE YEAR PROGRAM?

Annually, the Veterans of Foreign Wars of the United States awards three individuals who are: Eagle Scouts, Girl Scout Gold Award recipients, Venture Summit Award recipients and/or Sea Scout Quartermasters who have risen above their peers in exemplifying the qualities of that rank. Awards are as follows:

- \$5,000 1st place National scholarship
- \$3,000 2nd place National scholarship
- \$1,000 3rd place National scholarship

AM I ELIGIBLE?

To be eligible for the award, the candidate must:

- Be the recipient of the Eagle Scout Award, Girl Scout Gold Award, Venture Summit Award or Sea Scout Quartermaster Award.
- Be a registered, active member of a Boy or Girl Scout Troop, Venturing Crew or Sea Scout Ship at the time the above reward was received.
- Have demonstrated exemplary citizenship in school, Scouting and community.

Prior National Scout of the Year winners are ineligible. There is no minimum age requirement for applicants as long as all other eligibility criteria has been met. The maximum age requirement for applicants is 18 years old. If an applicant reaches their 18th birthday during the nomination year, they remain eligible as long as they are still in high school at the time of the submission deadline. A Scout may enter through only one VFW Post. A local Post can be identified by zip code at vfw.org/FindaPost.

WHAT ARE THE DEADLINES?

- Deadline for entry to VFW Post is **March 1**.
- One candidate with full entry criteria must be submitted by a VFW Post to the next level of judging by **April 1**. The VFW Department Scouting chairman can provide this information.
- The Department winner must be selected and submitted by their Department Scouting chairman to the VFW National Headquarters by **May 1**.

Questions should be directed to 816.756.3390, ext 6155. during normal business hours Monday through Friday or emailed to scouting@vfw.org.

Official Entry Form

SCOUT OF THE YEAR Program

**MUST BE COMPLETED BY EACH CONTESTANT
and submitted directly to a VFW post in your community.**

Name: First, M.I., Last

Address

City, State, Zip

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Home Phone

Email

Date of Birth (dd/mm/yyyy)

Scout Troop Number

SCOUT/VENTURE CERTIFICATION

I hereby certify that the foregoing information is accurate and if I am the winner, I will make myself available to receive the award at a presentation ceremony as designated by the Veterans of Foreign Wars.

Scout/Venture Signature

Date (mm/dd/yyyy)

UNIT LEADER'S CERTIFICATION

I hereby certify that the above-named Scout/Venture is an active member of our unit or was when the award was received and the information supplied by the candidate is accurate to the best of my knowledge.

Unit Leader's Signature

Date (mm/dd/yyyy)

PARENT'S CONSENT

I hereby certify that all information on this application is correct. I willingly submit this name for consideration as the Veterans of Foreign Wars of the United States' Scout of the Year. If this individual is selected as the winner, I will ensure that he/she is allowed to attend a presentation ceremony as designed by the Veterans of Foreign Wars.

Father, Mother or Guardian Signature

Date (mm/dd/yyyy)



VETERANS OF FOREIGN WARS.

SCOUT OF THE YEAR Program

VFW DEPARTMENT SCOUTING CHAIRMAN

PHONE: _____

SPONSORING VFW POST

POST NUMBER: _____

ADDRESS: _____

POST COMMANDER'S SIGNATURE:

DISTRICT CERTIFICATION

IF APPLICABLE, CHECK WITH THE VFW DEPARTMENT SCOUTING CHAIRMAN

DISTRICT #: _____

DISTRICT CDR.: _____

DEPARTMENT CERTIFICATION

MUST BE COMPLETED BY DEPARTMENT VFW SCOUTING CHAIRMAN OR DEPT. COMMANDER

DEPARTMENT: _____

SUBMITTED BY: _____

SIGNATURE: _____

WHAT DOCUMENTATION IS REQUIRED?

The following documentation should be submitted:

- **Photograph of the Scout** — must be attached to this form. The Scout must appear in correct, complete uniform for their current rank. Recommended size 3" x 5".
- **School Participation Record** — a single page, one-sided resume of the candidate's school activities indicating academic achievements, offices held, honors received and significant participation in other activities.
- **Scouting Record** — maximum of three pages, one side only, listing of all Scouting participation beginning with Cub Scouts or Brownies - years of participation, unit numbers and sponsors. Also include when Eagle, Gold, Summit or Quartermaster Award was received and Palms. Identify leadership positions held at all levels, participation in Scouting activities (jamborees, Order of the Arrow conferences, etc.) and the candidate's Eagle Scout, Girl Scout Gold Award, Venture Summit or Sea Scout Quartermaster Project.
- **Community Service Record** — a single page, one-sided resume listing participation in community and religious service organizations (excluding Scouting and school), noting leadership positions held and any recognition received.
- **Letters of Recommendation** — Submit three letters, no more than two pages in length from:
 - A scout leader.
 - A community member.
 - A teacher/faculty member (if homeschooled, a parent letter is allowed).
 - In addition, you may include one or two additional letters, no more than two pages in length from local community members who have special knowledge of the candidate's abilities/accomplishments.
- **Completed Entry Form** – submitted to a local VFW Post. Local Posts can be identified by zip code at vfw.org/FindaPost.

WHO MAKES UP THE VFW SCOUTING TEAM?

The backbone of Scouting in the VFW is the VFW Scouting Team. These VFW members are deeply involved in Scouting, most with decades of experience.

Appointed by their Department Commander, they are responsible for promoting scouting in their state. They are available to encourage Posts to sponsor units, support units and individual Scout projects. They should be the Department's "expert" on all phases of scouting. Many Departments have multiple members of the VFW Scouting Team, but every Department should have at least one individual to promote the values of scouting to youth and to the VFW itself. For more information on the VFW Scouting Team call 816.756.3390, ext 6155, or email scouting@vfw.org



VETERANS OF FOREIGN WARS.